**The Arc of New Jersey Family Institute   
Problem Report Form**  
www.TheArcFamilyInstitute.org

To complete, type directly in the space provided. The boxes will expand as you type. When completed, email the completed form to [TheFamilyInstitute@arcnj.org](mailto:TheFamilyInstitute@arcnj.org), or fax it to (732) 828-2022.  
We will get back to you within 5 business days.

**Date of Report:**

|  |  |  |
| --- | --- | --- |
| **Information About the Person with the Intellectual and Developmental Disability (I/DD)** | | |
| **Name:** | **Date of Birth:** | **Current Age:** |
| **Address:** | **DDD/DCF ID#:** | **County:** |
| **Is the person currently registered with**  Department of Children & Families (DCF)  Division of Developmental Disabilities (DDD)  I don’t know | **Is the person Medicaid eligible?**  Yes  No  I don’t know | |
| **Diagnosis/Diagnoses**  Autism Spectrum Disorder Intellectual Disability  Other | | |
| **Contact Person Information** | | |
| **Name of Contact Person:** | **Contact Person’s Telephone:** | |
| **Relationship to the person with I/DD:** | **Email:** | |
| **Is another agency, organization or attorney helping you with this issue?**  Yes  No  **If YES, please list organization(s) and contact person.** | | |
| **What Are You Having Difficulty With?** | | |
| **Please check the box that best relates to your issue.**  Application or Eligibility for DCF or DDD  Difficulty accessing services  Transition from school to adult life  Medicaid/ SSI Eligibility  Special Education  Other | | |
| **Brief Description of Problem/Issue:** | | |
| I give permission for this information to be forwarded by The Arc of New Jersey to the Department of Children and Families (DCF), the Division of Developmental Disabilities (DDD) and/or NJ Division of Medical Assistance and Health Services (NJ Medicaid).  \*Typed signature with date indicates electronic verification of the information provided.   |  |  | | --- | --- | | **\*Signature:** | **Date:** | | | |

**Would you like to be added to our email list?**

Yes

No

I already receive the emails.